

Niagara College Retirees' Association (NCRA)

Annual General Meeting

Wednesday, June 10, 2015
Niagara College, Niagara-on-the-Lake Campus

MINUTES

1. Welcome and Introductions

John Clark, President of NCRA, welcomed all retirees and guests to the Annual General Meeting. The following guests and new retirees were recognized:

- Wayne Debly, Chair of the Humber College Retirees Association,
- Doug Willford, past chair at Humber and NCRA member,
- Liz Aldrey, Chair of the Retirees Association of Mohawk College and NCRA member
- Helen Armstrong from the Niagara College Alumni and Foundations Office
- Two new retirees -- Ron Mottola and Don Papple

2. (a) Approval of Minutes from the 2014 AGM

It was moved by Tom Fraser and seconded by Angela North

"THAT the minutes of the 2014 AGM be approved as presented."

CARRIED

(b) Business Arising from the Minutes

There was no business arising from the minutes.

3. President's Report

We have had a busy and productive year including more activities and events than ever before. John thanked and recognized the Executive members. [Note: The current membership list is included in the NCRA Brochure.] Member volunteers were also thanked for helping to make our Association success. The following volunteers were recognized:

Activities Committee: Charlotte Boyd, Beth Dupuis, Tom Fraser, Trish Labonte,
Sandi Martin and Heather Sloan

Shaw Theatre Tickets: Peter Rylander

Student Food Bank: Helene Moscato

50/50 Draw: Isabelle and Lou Seburn

Volunteers are always required for events, taking photographs or helping with the newsletter. Please let one of the Executive know if you would like to offer your assistance.

4. (a) Treasurer's Report

Jacquie De Forest reviewed the 2014-15 Treasurer's Report (see Attachment "A").

It was moved by Carolyn Gould and seconded by Tom Fraser

“THAT the 2014-15 Treasurer’s Report be approved as presented.”

CARRIED

(b) Membership Report

Peter Thompstone, Membership Director, presented an up-to-date report on the number of members in the Association. There are currently 131 paid members for 2014-15.

The current membership year concludes at the end of August. Members were encouraged to sign up for the 2015-2016 year.

5. Report on College’s Expansion Plans

Helen Armstrong, Development Officer, reviewed the Achieving Dreams Campaign. Campus redevelopment includes expansion of the Canadian Food and Wine Institute, a new Walker Advanced Manufacturing Innovation Centre, and enhanced spaces for Academic Support and Student Life, Health and Wellness. Plans also include increasing student scholarships, bursaries, study-work abroad and student leadership development opportunities and purchasing instructional equipment and learning resources.

6. Discussion on Donations

With the balance of approximately \$3600 in the NCRA bank account, we have about \$2000 available for donations. In the past, we have brought forward specific requests, such as a one-time student bursary, a donation to the S.A.F.E. fund or equipment.

The Executive would like to put forward the recommendation of contributing \$500 to the self-funded NCRA Bursary.

It was moved by John Clark and seconded by Linda Saari

“THAT we contribute a one-time amount of \$500 to increase the funds in our self-funded annual Niagara College Retirees’ Association Bursary.”

CARRIED

That leaves an additional \$1500 that can be used towards donations. Helen Armstrong has brought forward suggestions for equipment. It was decided to open a discussion at the AGM to see what recommendations members had on how the money should be used.

Regarding donations, there appeared to be popular support that:

- it wasn’t important that the NCRA be identified as the provider of a donation
- donations be available to a wide range of students rather than individuals
- donations be tangible
- donations help needy students

Mohawk College donates to the needy student funds and they receive a report on how students are supported, such as transportation, medical, etc.

We could provide an additional one-time bursary. Helen Armstrong will provide additional details on the S.A.F.E. fund.

7. New Business

Cost of NCRA Lunches -- Up to now, we have kept the cost of lunches to a limit of \$20.00 including taxes and gratuities. The Activities sub-committee is finding it increasingly difficult to find venues that are willing to provide a good meal at this price. We would like to get feedback from the members on how they would feel about raising the price, if necessary, to \$25.00.

It was moved by Tom Fraser and seconded by Helen Wallace

“THAT the cost of NCRA lunches be increased to \$25.00, if required.” CARRIED

Members were asked for recommendations where luncheons could be held, especially in Niagara Falls. The venue needs to be ‘presenter-friendly’ and have sufficient parking. Linda Saari recommended Carpaccio’s.

8. Final Remarks

Membership Renewal for 2015-16

The application/renewal form can be found on the NCRA brochure that was distributed prior to the start of the meeting. Members were asked to complete the entire form so that we can confirm that all information is accurate in our NCRA Membership database.

The cost of membership remains at \$15 and may be paid to Jacquie De Forest at the end of the meeting, by mailing to the address on the renewal form, or via PayPal. An email will be sent advising when PayPal is set up. Memberships paid by PayPal are \$16 because of the fee charged by PayPal.

9. Adjournment

The meeting adjourned at 12:20 p.m. Lunch at the Benchmark Restaurant followed the meeting.

Pat Altoft
Secretary

NIAGARA COLLEGE RETIREES' ASSOCIATION
FINANCIAL STATEMENT
For period ending June 10, 2015

INCOME

Memberships - 108 paid members @ \$15.00 fee	\$1,620.00
Member donations to NCRA	\$45.00
Attendee payments received for non-Mandarin luncheons (cash/cheques)	\$4,365.00
PAYPAL (deposits for non-Mandarin lunches, excursions, membership renewals)	\$970.00
Attendee payments received for Thorold Community Theatre (cash/cheques)	\$143.00
50-50 Draw Income	\$499.50
Bank Interest	\$1.34
TOTAL INCOME	\$7,643.84

PAYPAL (monies not moved from PayPal to NCRA account yet)	\$134.65
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EXPENDITURES**Expenses**

Office Supplies (stamps, activity brochure, newsletter, website)	\$352.19
Lunch Expenses: non-Mandarin (includes presenter lunches)	\$4,811.72
Excursion bus rental	\$250.00
Presenter gifts (gift cards, wine)	\$74.55
Thorold Community Theatre excursion	\$221.00
Total Association Expenses	\$5,709.46

Donations

Niagara College: Student Bursary	\$500.00
Niagara College: SAFE Fund Donation	\$500.00
Total Donations	\$1,000.00

TOTAL EXPENDITURES	\$6,709.46
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ACCOUNT BALANCES

Petty Cash	\$100.00
Bank Balance as of June 9, 2015	\$3,648.13

**NIAGARA COLLEGE RETIREES' ASSOCIATION
FINANCIAL STATEMENT
For period ending June 10, 2015**

Opening Balance (as of June 2, 2014)	\$2,683.74
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